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ONTARIO COMMITTEE
ON
UNIVERSITY AFFAIRS *Committee*

Minutes of Meetings

February 9, 1971 -
June 7, 1971.



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COMMITTEE ON UNIVERSITY AFFAIRS

MINUTES

Minutes of the meeting of the Committee held on Tuesday, 9th February, 1971, in the Board Room of the Department of University Affairs commencing at 9:30 a.m.

Minute
1752

PRESENT

Dr. D. T. Wright	Chairman
Dr. M. E. Arthur	
The Honourable L. M. Frost, P.C., Q.C.	
Dr. R. Gerstein	
Mr. J. O'N. Hughes	
Dr. M. J. Lavigne	
Mr. R. W. Mitchell, Q.C.	
Dr. R. J. Rossiter	

Mr. H. A. Cotnam
Mr. J. C. Yen

Dr. E. E. Stewart	Secretary
Mr. A. P. Gordon	
Mr. J. S. Bancroft	
Mr. J. D. McCullough	
Mr. D. J. Ferguson	

1753 MISCELLANEOUS ITEMS

A. Report on Television and Technology in University Teaching

Dr. Wright reported that the Trotter report on television and technology in university teaching was about to be released. This report proposed an Ontario variant of the United Kingdom Open University. He suggested that, in view of the prospect for an impending surge in Ontario university enrolment, as well as for other reasons, it would be in the public interest to act upon this proposal in some way. He stated that he thought the CUA should work towards implementing the basic notions of the report.

It was pointed out that caution would have to be exercised in order to ensure that any institution which might be created was not regulated to second rate status as a place for less qualified students. The Government should collaborate with the existing universities in the development of the Open University concept. In addition it was felt that there ought to be full integration with the present system



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(academic credits, for example, should be freely transferable).

Dr. Stewart commented that implementing educational technology was costly and that a decision would be required as to whether such costs should be regarded as being of the "add-on" variety or as a "trade-off" against existing expenditures.

B. Sixth Medical School

The Chairman reported that the University of Waterloo had formerly indicated its willingness to undertake the development of a medical school if the Province decided that another such school should be created.

C. Support of Graduate Students

It was reported that the Ontario Confederation of University Faculty Associations had written to express concern in regard to recent recommendations for the support of graduate students. OCUFA requested a meeting to discuss these recommendations. It was agreed that a formal meeting was both unnecessary and inappropriate; however, it was felt that the Chairman should discuss the matter informally with representatives of OCUFA if he so desired.

D. Report on the Study of Engineering Education in Ontario

The Lapp report on the study of engineering education in Ontario which had been commissioned by the Committee of Presidents was tabled and discussed briefly. It was agreed that the Committee should acknowledge the report but await the response of the CPUO before giving further consideration to the many proposals and recommendations. It was remarked that the Lapp report was one of the first real challenges to the effectiveness of collective autonomy insofar as it could provide the means for CPUO to prove itself competent on the issue of discipline rationalization.

1754 REVIEW OF RECOMMENDATIONS ON SUPPORT 1971-72 and 1972-73
Tentative decisions already taken with respect to grant support for the fiscal years 1971-72 and 1972-73 were discussed further and final recommendations were formulated. It was agreed to confirm in all respects the earlier decisions taken regarding grant support for 1971-72.

A. Value of Basic Income Unit

For 1972-73 it was decided to recommend that the earlier basic income unit value of \$1,820 (representing a 5.2 per cent increase over 1971-72) should

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be altered to \$1,790 in order that a change in the part-time conversion factor from 6 to 5 could be financed from the same total resources. This would mean that while the effective increase in the unit value would remain at 5.2 per cent, the apparent increase would be 3.8 per cent. Dr. Stewart pointed out that this device for transition to a lower increment would enable all concerned to face up to the real problems of university financing which concerned a fundamental questioning of the elements of unit costs. He pointed out that thus far such matters as the workload of faculty had not been as effectively confronted as they could be.

B. Emerging Grants

On the question of emerging grants, the Chairman indicated that there might be a need to re-examine somewhat more carefully the implications of the final phasing out period in which supplementary support was to be provided. The situation of Trent University was discussed at some length because of concern that the planned enrolment growth of that institution would not be adequate to provide for the orderly financing of operations in the next several years. It was agreed that Trent University should attempt to adapt itself so as to emerge without difficulty at a weighted enrolment of 4,000 units by 1975-76. Otherwise future emerging grants up to that date would be fixed so as to ensure this.

C. Lakehead University - Faculty of Education

There was considerable discussion concerning the 1971-72 academic program of the Faculty of Education at Lakehead University. The Department of Education had requested that the University once again offer in 1971 the initial year of a two-year summer program to prepare secondary school teachers for teaching service in Northern Ontario. The University pointed out that such a request would undoubtedly have the effect of reducing the anticipated winter enrolment of the Faculty which already was very small. It was recommended that the University should accede to the Department of Education's request on the understanding that adequate funding arrangements would be worked out both for the summer program and the subsequent regular session. The Department was requested to study the situation in detail and to work out a satisfactory financial solution.

D. Ontario Institute for Studies in Education

With regard to the Ontario Institute for Studies in

Education it was agreed that the proposed formula financing arrangements should be applied for 1971-72 and that such formula funds should be augmented by two extra formula grants. The first was a sum of \$500,000 as a payment in lieu of capital to assist the Institute in making its required annual lease-back payment. It was further agreed that in the years beyond 1971-72, OISE should be required to meet the space standards indicated by the capital formula. Secondly, the sum of \$300,000 was earmarked for the Institute's fellowship program. This represented a reduction of \$100,000 in support for this purpose in 1970-71. Institute officials had argued strongly for the special extenuating circumstances that justified the continued existence of this program and it was agreed that there should be further discussions before a tentative decision to merge this program with the Ontario Graduate Fellowship Program in 1972-73 was confirmed.

E. University of Toronto - Fee Deficiency Grant

The question of the fee deficiency grant at the University of Toronto was examined carefully in light of the paper which was distributed entitled, "Some Alternatives for Special Support for the University of Toronto and its Federated Arts Colleges, 1971-72".

Since it was recognized that it would not be possible to implement for 1971-72 Mr. Mitchell's recommendation that the University of Toronto Act be revised to bring this feature in line with operating procedures established at other Ontario universities on the basis of teaching service performed, the Committee finally agreed to recommend that this action be taken in conjunction with the revision of the University of Toronto Act and that recommendation No. 4, with some modification to give recognition of the teaching service performed, be approved for 1971-72. In conjunction with this latter recommendation the Committee suggested that the money be turned over to the University for distribution with no specific recommendation concerning its transfer to the church colleges beyond the direction that recognition should be given for teaching service performed. The Committee requested that an accounting be required for this item from the University and that a serious review of the support to church-related institutions be conducted.

F. Lakehead University - Forestry and Engineering

With respect to the forestry program at Lakehead University, after considerable discussion it was agreed to recommend that the University be permitted to expand the program to cover the four academic years

required for the degree. This recommendation was made on condition that this expansion be carried out within the formula support provided, on the assumption that added cost was not created nor quality diminished. The Committee further recommended that the request of Lakehead University to expand its engineering program be denied, pending review of the Lapp report.

G. Embargo on New Graduate Programs

It was agreed to publish the list of those graduate programs which would be permitted to develop in 1971-72, along with notice that any university wishing to appeal the embargo on the development of any specific course should submit this appeal prior to 1st April, 1971. The Committee recommended that, should this decision be approved, announcement be made of this decision as soon as possible. The Chairman agreed to send a special letter to the Minister requesting this action. It was noted that the same embargo applied to graduate programs in medicine as in other disciplines.

- 1755 ALTERNATIVE TRANSFER PAYMENT BUDGET ADJUSTMENTS FOR 1971-72
Referring to the paper dated 8th February, 1971, on this topic, the Committee considered the need to sort out priorities in order to be in a position to react to anticipated requests from the Treasury Board for a reduction in expenditures. The Committee recommended \$494,594,300 as a reasonable total expenditure for 1971-72. It was agreed that any reduction in this amount would have to come as a result of a government decision. Recognizing the need to give warning concerning fee adjustments, the Committee suggested that for 1972-73 fee revenue should increase by a net effect of an average of \$100 per student, bearing in mind the need to give attention to the relative costs, and percentage of costs borne by students, in different programs.

It was suggested that, if further reduction in expenditures were required, one-half of this saving should be obtained through an increase in fees and the other half from an adjustment in the loan/grant ratio of the Ontario Student Awards Program. It was agreed that a decision was required concerning the method of collecting graduate fees. This matter was referred back to the Subcommittee on Graduate Studies for further consideration.

1756 CAPITAL EXPENDITURES

Copies of the memorandum from Mr. McCullough to Dr. Stewart dated 8th February, 1971 were distributed. Dr. Stewart reported that there appeared to be a very real possibility that Treasury Board would approve carrying over into the

next year unspent funds from the current year's capital allocations. He stated that he would provide a detailed list of non-formula projects requested, in conjunction with recommendations by the Department, on the basis of the guidelines being recommended by the Architectural Services Branch. He indicated the outcome of these recommendations were represented by the \$26 million listed on page 3 of the memorandum.

With respect to student housing, it was reported that \$6 million of a possible \$10 million expenditure had been allocated on the basis of decisions taken by the Committee previously. It was agreed that the balance should be provided for housing which could be adapted for a number of purposes (for example, town house type of development). It was further agreed that the limit of \$5,000 per student place should be maintained. After some further consideration the Committee recommended that the third wing of College V at Trent University be given priority as well as a second project at Laurentian University, and that any remaining funds should be allocated to Queen's University.

1757 SUMMARY OF ALTERNATIVE BUDGET ADJUSTMENTS FOR MULTI-YEAR FORECAST 1971-72 to 1975-76
This paper was tabled for consideration at a later date.

The meeting adjourned at 5:00 p.m.

.....
Chairman

.....
Secretary

COMMITTEE ON UNIVERSITY AFFAIRS

MINUTES

Minutes of the meeting of the Committee held
on Tuesday, 2nd March, 1971, in the Board
Room of the Department of University Affairs
commencing at 10:00 a.m.

Minute
1758

PRESENT

Dr. D. T. Wright	Chairman
The Honourable L. M. Frost, P.C., Q.C.	
Dr. R. Gerstein	
Dr. M. J. Lavigne	
Mr. R. W. Mitchell, Q.C.	
Dr. J. G. Parr	
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1759

ENROLMENT PROJECTIONS

Dr. Wright reported having received strong protests from a number of graduate students concerning the new regulations affecting them. He indicated that the students showed preference for the earlier proposal of the Committee on University Affairs which would have imposed a quota on the number of foreign students. He noted, further, that there appeared to be considerable circumstantial evidence that people would continue graduate studies even though they would prefer to find employment. It was suggested that many students were applying for admission to graduate schools as "insurance".

Dr. Rossiter indicated, in response to Dr. Wright's question as to whether there was apt to be a displacement of foreign students by Canadians in graduate schools, that the universities had not been conducting much overseas recruitment in recent years. He suggested that a number of students would register, particularly in the humanities and social sciences, from the United States because Ontario graduate studies represented the most economical program in the world, from the students' standpoint.

With respect to first year enrolment, the memorandum from Dr. Stewart to Dr. Wright was circulated to members

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With respect to first year enrolment, the memorandum from Dr. Stewart to Dr. Wright was circulated to members

of the Committee. Dr. Stewart reported that the indicated increases were not substantiated by the official new projection which had just been received. In this projection the numbers had increased by approximately 1,000 students. It was agreed that the guarantee requested by the universities could not be established since it would create too many problems for formula funding. After considerable discussion the Committee recommended that the one per cent formula stabilization limit be waived for the anticipated additional 3,500 students, but only to first year enrolment. In recommending this waiver, the Committee urged that it be announced in terms of a one-year policy only which was contingent upon the establishment of a clearing-house for admissions being operative in time for the 1972-73 admission year. Reiterating the need for this clearing-house to be established as soon as possible the Committee urged the Minister to include its establishment as part of his annual letter to the universities informing them of their grants for 1971-72.

1760 INFORMATION REQUIREMENTS FOR 1972-73 SUBMISSIONS

The Chairman reported that it was hoped to have the information requirements for 1972-73 submissions ready for discussion at the April meeting of the Committee.

1761 CAPITAL ASSISTANCE

The memorandum from Mr. Tannis to the Deputy Minister dated 1st March, 1971, concerning non-formula projects in 1971-72 and 1972-73 was considered. It was noted that many of these items, such as roads and sewers, which are provided by municipalities to industry had to be financed entirely by the universities. It was suggested that this factor should be recognized when the discussion of grants in lieu of taxes was held.

After considerable further discussion, during which the need for designating campus areas was considered and it was agreed that the matter of land acquisition should be reviewed by the Committee with each university during the course of the fall meetings, the guidelines were approved as outlined.

Dr. Stewart reported that \$14 million had been provided by CMHC for student housing in 1971-72. Referring to the "Priority List for Student Housing 1971", the Committee considered the implications of various approaches. Because of the experience where costs rose in cases where universities built their own residences, and in view of the limited funds available, the Committee recommended that the bulk of funds be appropriated to the Ontario Student Housing Corporation. The need for multi-purpose flat-type developments rather than traditional dormitories was emphasized and the recommendation was confirmed that

these be the only types assisted.

It was agreed that the Architectural Services Branch should study the cost relationship between land, high rise development, and density. It was further agreed that the priorities as listed in Appendix A and B be approved.

1762 TELEVISION AND TECHNOLOGY IN UNIVERSITY TEACHING

Dr. Wright reported that the Trotter report had been released the preceding week and that the Committee was waiting for CPUO to determine its views of these recommendations, following which the Committee should be prepared to determine its own stand. Mr. Bancroft was asked to prepare analyses of the fiscal implications of this proposal.

1763 DISCUSSION WITH THE MINISTER OF UNIVERSITY AFFAIRS

The Minister of University Affairs, the Honourable John White, joined the Committee for a general discussion of issues in higher education.

By way of introduction, Dr. Wright explained that the main emphasis of the Committee over the past few months had been on the planning and control of graduate studies enrolment and development. He indicated that attempts had been made to redress some imbalances, particularly in recognition of the fact that while some areas of graduate development had been over-extended there were others which fell much short of the Province's requirements.

Mr. White indicated that he approved of the idea of the Committee on University Affairs acting as an intermediary group between the universities and the Government of the day, and that the Government did not wish to impose itself on the universities any more than was required. He indicated he did not envisage any radical change in the current arrangement beyond the obvious need for utilization of the limited resources to the best possible advantage. Referring to his experience as Minister of Revenue he indicated his intention of introducing economies as much as possible within the Department of University Affairs in order to set a good example for the universities. He asked the Committee to consider the feasibility of obtaining a physical audit of classroom utilization and suggested that the current method of determining space utilization based upon enrolment rather than attendance might bear reconsideration. He suggested that, in addition to taking a very careful look at requests for funds for capital purposes, the Committee might turn its attention in the operating area to the possibility of economies in measures such as lengthening the school year, adjusting student/faculty ratios, and developing a different approach towards apprenticeship teaching. In conclusion, Mr. White expressed his personal appreciation to the Committee members for their contribution to the effective management of this area of the Government's responsibility.

Responding to Mr. White, Mr. Frost outlined briefly the history of the Committee on University Affairs and suggested the major source of saving to the Government had been the development of the formula grants system. There followed a brief general discussion during which some of the specific matters which needed early decisions were raised. Mr. White indicated his willingness to take these specific matters to Cabinet for a decision immediately.

The meeting adjourned at 3:30 p.m.

.....
Chairman

.....
Secretary

COMMITTEE ON UNIVERSITY AFFAIRS

MINUTES

Minutes of the meeting of the Committee held on Monday, 5th April, 1971, in the Board Room of the Department of University Affairs commencing at 10:00 a.m.

Minute
1764

PRESENT

Dr. D. T. Wright	Chairman
Dr. M. E. Arthur	
Mr. W. Dodge	
Dr. R. Gerstein	
Dr. M. J. Lavigne	
Dr. J. G. Parr	
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1765 UNIVERSITY SUPPORT PROGRAMS

A. Operating Grants 1971-72

Dr. Wright summarized the Treasury Board memorandum dated 18th March, 1971, dealing with operating grants for 1971-72. It indicated that a b.i.u. value of \$1,730 had been accepted but that fee increases were still under consideration.

Dr. Stewart pointed out that there was some discrepancy of estimates of the "saving" from the change of the university fiscal year from 30th June to 30th April and requested that the Committee on University Affairs discuss the hold back amount. It was indicated that the Committee of Presidents had agreed that the change in year end could be achieved in 1972 without undue difficulty. Mr. Bancroft explained that the universities claimed that expenses up to 30th April represented approximately 87 per cent of the twelve months' expenses. However, the grants for the ten months would be only 83 per cent. He therefore suggested that the hold back should be about 15 per cent pending calculation of the previous year's cash flow pattern.

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Considerable discussion took place, during which it was noted that since the universities were continuing operation, cash flow was not overly significant since they would continue to receive money after the 30th April year end. The pattern of expenditure, if continued, indicated that their greatest expenditures were over by 30th April and they were, in fact, in a deficit position at that particular time, although this was normally made up by the grants of May and June.

It was agreed to recommend that 85 per cent of the twelve months' grants would be the maximum allowable for the ten month period, with some proportionate system being used to distribute the approximately \$6,000,000 surplus in addition to the straight 83-1/3 per cent which 10/12 would comprise.

Dr. Stewart distributed an outline of possible fee increases prepared by the staff of the Department of University Affairs which would average \$150 but would be weighted to bring the fees charged somewhat more in line with the approximate costs of programs. After considerable discussion, it was agreed that the movement toward equity would be rather marginal from the proposal and, therefore, for 1971-72 any fee increase should be equal for all students, both undergraduate and graduate.

B. Operating Grants 1972-73

Dr. Stewart summarized the memorandum from Mr. C. E. Brannan of the Treasury Board indicating that the b.i.u. value for 1972-73 indicated by Treasury Board would be \$1,760 with no change in part-time weighting. This is approximately equivalent to \$1,730 plus a change of part-time weighting from one-sixth to one-fifth of full-time equivalent students. There was considerable discussion about the position of the Committee on University Affairs on the matter of b.i.u. value in 1972-73. There was general agreement that the Committee should, in the absence of any indication to the contrary, re-affirm its original recommendation for 1972-73, which was that the b.i.u. value should be \$1,790 and that part-time weighting should be changed from one-sixth to one-fifth full-time equivalent per course registration. The other aspect discussed was whether, if constraints were necessary, the Committee should indicate whether increase in part-time weighting was more important than maintaining some increase in the overall b.i.u. value, but it was agreed that the Committee should not at this time give any indication of its preference in such a trade-off.

It was agreed that the Chairman would prepare an outline of the Committee's position for the Minister of University Affairs in which it would reassert its original recommendation of a b.i.u. value for 1972-73 of \$1,790 along with a change in part-time weighting from one-sixth to one-fifth full-time equivalent student per course registration. This recommendation involved an increase in b.i.u. value from 1971-72 of only 3.5 per cent. It was anticipated that a series of year-to-year increases of about this magnitude, i.e., 2 to 3 per cent lower than increases experienced in other sectors, would be sufficiently small to encourage the universities to make internal resource reallocations to achieve economies, while recognizing that in many cases a more rapid degree of change was not possible because of the inherent nature of the operation. This was said to be particularly true of the older institutions who had stable enrolments and a high percentage of tenured staff. If it became necessary to reduce or stabilize the total bill for the taxpayer, the Committee felt that fees could be increased to achieve this, but recommended strongly against any move to curtail or limit enrolment.

C. Capital Allocations

Memoranda and tables dealing with this item were distributed. The amounts allocated by Treasury Board for 1971-72 were \$107.5 million, plus an additional \$2.0 million for McArthur College at Queen's University since it had been taken over from the Department of Public Works.

The tables prepared by the Architectural Services Branch indicate that these amounts would satisfy 96.6 per cent of the space formula allocation for the period. Architectural Services had also included an extra \$1.0 million for certain land requirements at York and Carleton, making the total indicated for 1971-72 \$110.7 million. This extra \$1.0 million had been included on the basis that there would be sufficient lag in the actual cash flow to other projects to permit this \$1.0 million to be spent while still keeping within the Treasury Board figure of \$109.5 million for fiscal 1971-72.

D. Student Awards Program

Dr. Stewart reported to the Committee that Treasury Board had indicated that the Ontario Student Awards Program would remain essentially unchanged for 1971-72, i.e., a loan limit of \$600. However, if fee increases were in fact carried out for 1971-72, the

grants under OSAP would have to be increased to approximately \$53.5 million (assuming a \$150 fee increase).

E. Grants to Emerging Universities

As requested by the Committee earlier, the Finance Branch undertook an additional analysis of emergent support for individual institutions. The results were presented to the Committee and approved as submitted in the report. In summary, the recommendations were:

1. Scarborough and Erindale

Emergence to be raised to 3,500 b.i.u.'s on the understanding that imputed units for teaching service rendered to graduate students were included in weighted enrolments for purposes of calculating the emergent support. Under this proposal each would receive approximately \$535,000 in 1971-72.

2. Brock

A fixed emerging grant of \$480,000 for the year 1971-72 and a final fixed emerging grant for 1972-73 of \$135,000.

3. Lakehead

The emerging grants were based upon emergence at 5,000 b.i.u.'s, excluding education programs. The University had requested additional emergent grants even though the 5,000 would be reached in 1973-74. The fixed emergent grant set earlier would be larger if calculated on enrolment since enrolment growth had not been as rapid as anticipated. However, it was decided that the fixed grants should not be changed but stay as they were, i.e., \$700,000 in 1971-72 with a final payment of \$350,000 in 1972-73.

4. Laurentian

A fixed emerging grant of \$625,000, to be divided - \$450,000 - 1971-72 and \$175,000 - 1972-73.

5. Trent

Emerging grants were based upon presumed weighted enrolment and the b.i.u. value in each year such that 1974-75 will be the final year of payment. The presumed b.i.u.'s by year were:

1971-72	-	2,700
1972-73	-	3,025
1973-74	-	3,350
1974-75	-	3,675
1975-76	-	4,000 or more

The emerging grants coincident with these figures at the basis of b.i.u. value \$1,730 are:

1971-72	-	\$1,725,000
1972-73	-	1,475,000
1973-74	-	1,100,000
1974-75	-	600,000
1975-76	-	-

Note: The foregoing grants were calculated for the year 1971-72, whether that year ended 30th April or 30th June, but presumed to end 30th April.

1766 INFORMATION REQUIRED FOR 1971-72 SUBMISSIONS BY UNIVERSITIES TO THE COMMITTEE ON UNIVERSITY AFFAIRS

A. Nature of Questionnaire

The proposed outline of data requests and agenda for meetings with the universities was distributed. Dr. Wright indicated that he had already examined this proposal and made some written comments upon it. He suggested, and it was agreed, that he should send these out to the Committee members and that they could examine the proposal along with his comments and respond in any way in which they saw fit but in any case by 14th April. The proposal would then be revised in the light of these comments by the Committee members and be sent out to universities as quickly as possible.

B. Schedule of Meetings with Universities for Fall 1971

A copy of last year's agenda was distributed for the members information. Dr. Wright indicated that a proposed agenda would be prepared within a couple of days and sent to Committee members. They would respond as quickly as possible indicating any conflict of dates. Dr. Stewart suggested, and it was agreed, that the outline for the briefs and the proposed schedule for the meetings should be sent to the universities at the same time.

1767 POLICIES AFFECTING GRADUATE PROGRAMS

A. Waiver of Embargo on Proposed Programs

Correspondence on briefs asking for a waiver of the embargo was discussed in general terms. In one category were considered all those listed on the agenda for the University of Toronto, Queen's University, York University and the University of Guelph, plus one from Brock University for an M.Sc. program in geological sciences. Dr. Stewart first stated that

the embargo was on programs with no enrolment in 1970-71, which clarified any confusion of definition referred to in the submissions. It was agreed that all the requests for waiver should be refused. However, in the case of Queen's University request for a Master of Education program in Educational Administration and Curriculum, it was pointed out that the program as constituted would not fill one of the major needs of the Province, i.e., permitting present teachers to upgrade themselves to satisfy the Department of Education's requirements for becoming Principals, since it would require an Honours degree for entry. Therefore, the Committee suggested that the Department of University Affairs indicate to Queen's University that it could well introduce a makeup year program to help such teachers obtain the entrance requirements for graduate work. The University of Windsor proposed a change in emphasis in its M.A. program in psychology. It was agreed that this did not constitute a new program and therefore was not affected by the embargo.

B. Graduate Fellowships

A request had been received from the Committee of Presidents of Universities of Ontario that because in certain areas there was a shortage of university teachers, these areas should be opened up for eligibility for Ontario Graduate Fellowships. The areas proposed were Physical Education, Music and Business. Dr. Stewart indicated that the request was too late to be included in 1971-72 as the deadline for final decisions had been 15th March. It was generally agreed that any area where there was a demonstrated shortage of teachers could be considered for a modification of the rules respecting Ontario Graduate Fellowships.

1768 STUDENT HOUSING

A short summary of indicated requests from universities, colleges and student co-ops was distributed. Dr. Stewart indicated that it would be necessary to sort out priorities on the basis of the present CMHC allocation of \$14 million and to determine the priority of student housing in general and, therefore, the need, if any, to attempt to get a greater CMHC allocation.

After a general discussion, it was suggested and agreed that for the next meeting a general discussion of the subject be initiated by inviting representatives of various groups involved in student housing to attend. Among those who would be invited to attend would be CMHC staff, OSHC staff, CPUO Housing Committee, and others who have done research in the field or are actively involved in it.

1769 MULTI-YEAR FORECASTS

A. Consideration of Alternatives

A summary of the multi-year forecast of transfer payments and approximate Treasury Board constraint guidelines was distributed along with a summary of some of the possible financial methods of reducing expenditure to meet the constraint guidelines. The Committee indicated that the lowest priority was reducing enrolment, the highest priority was increasing fees and that it was probably reasonable to reduce the b.i.u. value increase from year to year somewhat below 5 per cent in order to achieve economies. With these general indications, it was agreed that the staff of the Department of University Affairs would meet with the Chairman of the Committee on University Affairs as necessary to indicate the priorities necessary for preparation of the forecast.

1770 STUDENT AID AND TEACHING ASSISTANTSHIPS

A. Consideration of Relationship

Dr. Stewart brought to the attention of the Committee a point on which the Ontario Student Awards Program was sometimes criticized; i.e., that earnings during the term but outside the university were not considered when student awards were being calculated, but teaching assistantships were deducted from any award. The Committee expressed the general feeling that it was probably most logical to deduct all earnings but the inability to determine and therefore deduct outside earnings was not any reason to ignore teaching assistantship earnings.

1771 OTHER BUSINESS

A. Survey of Graduate Student Changes

Dr. Wright suggested that a study be undertaken to check on the effect of new graduate studies regulations with respect to the makeup of graduate enrolment after and before the changes.

B. Research Grants Committee

Dr. Gerstein indicated three or four areas where the Research Grants Subcommittee wished some indication of advice from the Committee on University Affairs, keeping in mind the guidelines for the research grants of relevancy, interdisciplinary nature and relations to education.

The areas of concern were:

1. Some projects have been proposed which deal with university administration such as implementation of the Lapp report. The Committee indicated that research money should not be used to fund what might be termed ordinary administrative research.
2. One or more of the projects referred to in (1) dealt with such things as capital, space requirements and so on. The Committee felt that projects dealing in areas where existing committees were at work should be referred to these appropriate bodies, such as, in the case mentioned, the Capital Studies Committee of CPUO and CUA.
3. Some of the projects which had been proposed were related to projects proposed or done last year and it was not clear whether they were additional research, a carry over of original research, or completion of original research. The Committee felt that the projects must clearly identify that they were not carry overs of uncompleted research in order to qualify.
4. What role does a Research Grant Subcommittee have, if any, with respect to referring projects to other more appropriate areas in Government? The Committee indicated that while the Research Grant Subcommittee would probably refer the people making the proposal or the proposal itself to other areas or appropriate departments in the Government, very little else can be done, at least at this point in time since there is no means of clearing within the Government responsibility for research in specific areas.

The meeting adjourned at 4:15 p.m.

.....
Chairman

.....
Secretary

COMMITTEE ON UNIVERSITY AFFAIRS

MINUTES

Minutes of the meeting of the Committee held on Monday, May 3, 1971, in the Board Room of the Department of University Affairs commencing at 10:00 a.m.

Minute
1772

PRESENT

Dr. D. T. Wright	Chairman
Mr. W. Dodge	
The Honourable L. M. Frost, P.C., Q.C.	
Dr. R. Gerstein	
Mr. J. O'N. Hughes	
Dr. M. J. Lavigne	
Mr. R. W. Mitchell, Q.C.	
Dr. J. G. Parr	
Dr. R. J. Rossiter	

Mr. H. A. Cotnam
Mr. J. C. Yen

Mr. H. H. Walker	Secretary
Mr. A. P. Gordon	
Mr. J. S. Bancroft	
Mr. J. D. McCullough	

1773 REPORT ON GRANT POLICY

A. Policy for 1971-72

Mr. Bancroft reported on the final distribution of grants, as outlined on the attached summary sheet entitled, "Operating Grants Report 1971-72". He noted that these figures represented 85 per cent of the total year's grant in accordance with the agreed upon change in the fiscal year.

Mr. Dodge raised the question of extra-formula grants for bilingualism, particularly as they affected the University of Ottawa. He asked for an explanation of the rationale behind the phasing out of these grants. The Chairman replied by indicating that the Committee's recommendations had reflected the view that the University had grown to a size where the enrolment should be viable for the offering of programs in both English and French and for carrying the costs without special support. He suggested that it might become necessary to consider a new kind of special help for specific professional programs not now offered in French, especially in view of

the rapid development of French language secondary schools in the Province.

While it was acknowledged that the Federal Government was providing special support for specific purposes in relation to bilingualism and second language instruction, Dr. Rossiter suggested that the Committee should be prepared to listen to arguments from the University of Ottawa in support of their request for special grants. Dr. Lavigne indicated that the University had not provided a detailed accounting of extra costs to date which indicated that the University truly did require these extra funds. Mr. Dodge suggested that the Committee should find out for itself whether or not there were truly extra costs involved, then if there were not, the Committee would be in a position to defend itself adequately. In response, Dr. Wright suggested that, since it was not the practice of the Committee to delve into the University's books, perhaps an acceptable method of operation would be to continue to follow the practice of developing an hypothesis which the University could then argue against in attempting to prove its case. He stated that, in effect, that was what had been done when the phasing out of these grants over a period of years was announced to the University.

After some further discussion, it was agreed to invite the University of Ottawa to present its views and to provide information showing specifically what extra costs were involved. The Committee indicated that quantitative estimates would be required in this regard from the University which would provide a separate accounting of the special costs involved in bilingualism.

B. Grants for 1972-73

It was noted that the level of grant support for 1972-73 had been indicated in the Minister's letter to the universities, and that Treasury Board had agreed to a change in the previously indicated scaling of cost increases in order to soften the impact of this change.

Dr. Wright recognized the necessity of following up on recommendations made by the Committee during the period of its deliberations, particularly with respect to the need for revision of the operating grants formula. He indicated that work was proceeding on this latter item and that more detailed information would be tabled at the next meeting of the Committee.

In order to guarantee availability of the type of information which the Committee found useful in its deliberations, it was agreed to incorporate a number of the tables used by the Committee into the annual reports of the Committee on University Affairs and of the Department of University Affairs. It was further agreed to update the capital cost study, adding revisions which had been made to date, in order to publish it separately during the summer of 1971.

Dr. Parr asked how the "integration" of part-time studies mentioned in the Minister's letter would be tested. In view of the fact that some definition of this area would be required in order to give the universities a base from which to operate and the Department a method of determining which university should qualify for the change in weighting of part-time students, Mr. Gordon was asked to prepare a proposal for review by the Committee which, if acceptable, could be discussed with the universities during the fall meetings. In this way the whole matter could be clarified in ample time to make it possible to administer in the 1972-73 fiscal year, by which time the weighting of part-time students would be adjusted.

Dr. Wright tabled copies of the letter dated April 15 from Dr. Macdonald to Dr. Stewart concerning first year enrolment. He indicated that this highlighted even further the need for a clearing-house for applications for admission to university. It was agreed that the Committee would recommend to the Minister that a follow-up letter be sent to the universities in approximately three weeks asking for an explicit undertaking by them to inaugurate the clearing-house in time to be operative in handling admissions for the academic year 1972-73. It was further agreed that the Minister be encouraged to intimate that, should the universities not be prepared to accept this undertaking, other steps might have to be taken to ensure that developments proceed in this regard.

Mr. Mitchell, referring to the decision to provide full support to College de Hearst, requested that the Committee review again the general question of support to church-related colleges.

1774 GRADUATE STUDIES

A. Graduate Planning

Dr. Wright reported briefly on the meeting of the Joint Subcommittee on Goals and Policies for Graduate Development which was held on April 30. He indicated that this

Subcommittee had agreed to have a statistical summary prepared showing the "flows" of students at various levels in the various disciplines, and the need for academic programs. This summary would be related to undergraduate enrolment in the same disciplines. He indicated, as well, that the Subcommittee was developing a statement of planning criteria and that concurrently the ACAP process was advancing in assessing the needs for graduate development in certain areas. In response to Dr. Wright's suggestion that the Subcommittee was defining a basis for handling appeals against the embargo on new developments, Dr. Parr expressed his concern that the present methods would be inadequate to resolve the imbalance. He suggested that there was a real need to "decouple" research from graduate studies. During the discussion which followed the possibility of providing grant support for research on some basis other than graduate enrolment was raised.

- B. Review of Appeals Concerning New Graduate Programs
It was agreed to refer the doctoral program in history at the University of Waterloo and the management science program at the University of Ottawa to ACAP for a preliminary response before attempting to decide on whether to recommend that these programs should be allowed to proceed with formula support.

- C. Re-appeal by Queen's University re Graduate Program in Education
Dr. Wright described in some detail the difficulties which were being faced by Queen's University in their attempts to inaugurate this program. He noted that the established procedures for approval tended to interfere with the basic intention to provide a program of studies which would be useful not only to the individuals involved, but which seemed to be required within the Province. In conjunction with this description he referred to correspondence between himself and Dr. Deutsch dated April 20 as well as to a memorandum from Dr. McCarthy to Dr. Stewart dated April 29 in support of the program. Dr. Wright suggested that the Committee acknowledge the special circumstances whereby only mature students would be enrolled and, at the same time, protect other programs from being watered down. The point of difference arose because this program anticipated teachers who were mature and had some years of experience enrolling even though they might not have completed a four-year honours degree program as undergraduates. He suggested that this impasse could be overcome, in general, by developing an appeals system which would allow decisions to be considered, finally, by the Committee when resolution

had not been reached between the institution and either OCGS, ACAP, COU, or other related bodies.

In connection with this specific program it was agreed that it should be supported on condition that the candidates for admission would have had a minimum of four years relevant teaching experience. It was further agreed to recommend that the embargo be lifted on the basis of the expressed need for this type of program.

Dr. Rossiter reported that a proposal for a parallel program would be forthcoming from The University of Western Ontario, chiefly in the guidance area. He suggested that the guidance program would be complementary to the Queen's program, which was chiefly in administration. It was noted that an overall review of graduate programs in education was of high priority under the ACAP study.

1775 DISCUSSIONS WITH COUNCIL OF ONTARIO UNIVERSITIES

A. Lapp Report

Consideration was given to the request of the Council of Ontario Universities in a letter from Dr. Macdonald dated April 21 that the Committee take no action on the Lapp report until the fall of 1971, by which time COU would have had an opportunity to complete its review of the recommendations contained therein. After some discussion, during which Dr. Parr noted that the Deans of Engineering were actively studying the recommendations and would, undoubtedly, make their views known to the Council of Ontario Universities as part of their overall review, it was agreed that Dr. Wright should write to COU expressing the importance of having that organization face up to the difficult decisions required. Such action would provide an example of the ability of the universities to exercise self-discipline and would save the Committee and the Government from being "forced" to take action.

B. Trotter Report

Consideration was also given to the letter from Dr. Macdonald, also dated April 21, to which were appended five resolutions concerning implementation of the report, "Television and Technology in University Teaching". During the discussion which followed, Dr. Parr noted that if the Ontario Television Council was to assume a new role it was essential that it become more effective in its operation than it had been to date. After considering in some detail the resolutions, it was finally agreed that Dr. Wright and Dr.

Parr should attempt to work out the budgetary implications with COU and to discuss with that organization the necessity for developing a highly detailed plan before attempting to make any decision concerning the concept of an open university. Dr. Wright and Dr. Parr agreed to present their recommendations and findings to the Committee at the next meeting.

1776 FALL MEETINGS

The schedule for the fall meetings and the arrangements which were outlined in the letter circulated to the Committee members and to the universities was confirmed.

1777 STUDENT HOUSING

The following representatives of the various agencies and organizations interested in student housing joined the Committee for a discussion of this topic:

Mr. F. French, Ontario Student Housing Corporation
Mr. R. Riggs, Ontario Housing Corporation
Dr. W. C. Winegard, COU Subcommittee on Student
Housing
Dr. J. B. Macdonald, Council of Ontario Universities
Mr. R. Lillie, Central Mortgage and Housing Corporation
Mr. W. Small, COU Subcommittee on Student Housing
Mr. M. Cole, Campus Co-operative Residences Inc.

After Dr. Wright had reviewed briefly the pattern of support for student housing which had evolved during recent years, Dr. Macdonald reported that a group under COU was preparing a document on this matter which was still in the preliminary stage. He recommended that Dr. Winegard and Mr. Small, as members of that group, discuss some of the issues involved, such as the need for providing variety in the types of housing provided for students and the need to provide adequate housing if the Province was to meet its commitment for open access to university to all qualified candidates.

Dr. Winegard outlined the problems connected with student housing at the University of Guelph and suggested that the position the Committee on University Affairs had taken in this regard might force the University into a situation which would be worse than that experienced at present. He suggested that large numbers of apartment style units might cause problems of control and induce an environment which was not conducive to the "additional learning" that was considered to be an essential component. He expressed his concern lest the policy last too long and lest, while providing cheap housing, it eventually proved to be detrimental to good education.

Mr. Cole suggested that control was the factor which drove students to co-operative residences from university operated

student housing. Dr. Winegard emphasized that at the University of Guelph students themselves exercised the control and that he recognized the need for various types of both on-campus and off-campus housing facilities.

Mr. Small suggested that students were different from other members of the community and that they needed a variety of types and organizational structures.

Mr. Riggs noted that the Ontario Student Housing Corporation had ceased to attempt to provide off-campus housing for students. He expressed the concern of the Corporation with the length of time (50 years) now used for amortization of the costs of the units being erected. Mr. French noted that the more active user's committees were in developing plans for housing, the greater was the attention to the costs involved. He suggested that a majority of students preferred apartment style accommodation on campus, primarily during their first or second year of study.

The problem of defining real need was discussed at some length during which it was noted that aspirations and evolving patterns of existing housing tended to influence demand.

In response to the question of priorities established by Central Mortgage and Housing Corporation for student housing, Mr. Lillie reported that approximately 5 per cent of the total budget in 1971 was given over for this purpose, as against 80 per cent being given for housing for low income groups, 5 per cent for land assembly, and 10 per cent for the development of sewage treatment plants. He suggested that the development of a five year program of development for student housing would be very helpful to CMHC in developing its priorities in the allocation of funds.

Dr. Macdonald indicated that COU was prepared to undertake a study of the demands and to recommend specifically what type of development might be required within the next five years. He stated that the COU would want to involve all interested groups in this study including Campus Co-operative Residences Incorporated, the OSHC, and the Department of University Affairs.

Dr. Gerstein raised the question of the definition of a student and questioned the attitudes towards providing specialized subsidized housing for these individuals, particularly in relation to the type of support that is provided for more mature individuals who return to study, sometimes on a part-time basis.

After some further discussion the delegation withdrew at 3:40 p.m.

1778

OTHER BUSINESS

A. Grants-in-Aid of Research

Dr. Gerstein reported that 29 awards had been made from among a total of 137 applications. Eight of 35 applications were awarded support for programs of research in the educational field, the balance being given to programs pertinent to the needs of Ontario. Some of those applications not receiving awards were directed to other Government departments and agencies. She indicated that the total funds allocated for this purpose amounted to \$517,000 and that, within the awards given, eleven projects were supported for a second year.

B. Request for CUA Minutes

The Chairman reported on the request of Professor Brian Land for a copy of the minutes of the last meeting for use in discussion with the University of Toronto his request concerning a Ph.D. program in library science. After a brief discussion the Committee reasserted its policy that minutes and recommendations therefrom be made public only after an interval of six months. It was agreed that no exceptions should be made to this rule.

The meeting adjourned at 4:00 p.m.

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Chairman

.....
Secretary

OPERATING GRANT SUPPORT 1971-72

Appendix A

Institution	Formula Grants	Grant in lieu of Municipal Taxes	Extra Formula Grants		Total
			Description	Amount	
Brock	\$ 4,246,785	\$ 54,025	Emergent Grant	\$ 480,000	\$ 4,780,810
Carleton	18,126,540	206,800	Trimester Operation	200,000	18,333,340
Guelph	18,182,048	155,425	Emergent Grant	700,000	18,537,473
Lakehead	6,236,450	73,250	Surplus Position Adjustment	(4,300)	7,005,400
Laurentian	4,284,220	48,400	Emergent Grant	450,000	5,232,620
- Algoma	655,056	5,600	Bilingualism Grant	450,000	660,656
- Nipissing	317,475	2,200	Bilingualism Grant	18,000	319,675
- Hearst	156,621		Health Sciences Grant	1,150,000	174,621
McMaster	22,218,195	197,750	Bilingualism Grant	1,200,000	23,565,945
Ottawa	26,119,280	204,850	Guidance and Physical Education	50,000	27,574,130
Queen's	23,364,547	201,225	Guidance and Physical Education	125,000	23,555,772
Toronto	70,002,949	527,425	Adjustment for Surplus Position	(435,000)	1,050,000
- Scarborough	3,080,562	45,275	Fees Deficiency	1,050,000	315,000
- Erindale	3,215,279	40,800	Guidance and Physical Education	315,000	465,000
Trent	3,113,046	41,325	Summer Programs	465,000	(867,170)
Waterloo	27,509,056	243,400	University of Toronto Schools	315,000	535,000
Western	33,659,396	315,225	Surplus Position Adjustment (College of Education)	1,725,000	3,791,079
Windsor	13,708,916	148,875	Emergent Grant	(867,170)	4,879,371
York	25,457,704	244,675	Emergent Grant	535,000	27,752,456
Additional provision-for total system	2,559,860		Emergent Grant	1,725,000	
			Guidance and Physical Education	200,000	
			Adjustment for Surplus Position	(109,787)	34,064,834
			Faculty of Law	100,000	13,957,791
			Bilingualism at Glendon College	100,000	25,802,379
					2,559,860
Subtotal	\$306,213,985	\$2,756,525		\$8,431,743	\$317,402,253

Institution	Formula Grants	Grant in lieu of Municipal Taxes	Extra Formula Grants	Total
			Description	Amount
	\$	\$		\$
Subtotal forward	306,213,985	2,756,525		317,402,253
Bar Admission Course			Operating	8,431,743
			Renovations	250,000
Ontario College of Art		25,125	Operating	75,000
			Renovations	1,200,000
Ontario Institute for Studies in Education	2,858,440			150,000
			Graduate Fellowships	300,000
			Maintenance and Utilities	
			Adjustment	(115,000)
Subtotal	2,858,440	25,125		3,043,440
Church-Related Universities and Colleges	6,477,701			1,860,000
Total University Support	315,550,126	2,781,650		1,860,000
				40,685
Related Institutions:				10,332,428
Art Gallery of Ontario				40,685
Royal Botanical Gardens				6,518,386
Royal Ontario Museum			Operating	750,000
			Special Purpose Grants	270,000
				4,000,000
				200,000
Subtotal				4,200,000
				5,220,000
GRAND TOTAL	\$315,550,126	(Note) 32,781,650		\$15,552,428
				\$333,684,204

Note
Because of grant year change (year in future to conclude on April 30th rather than June 30th) formula operating grants for the ten-month year in 1971-72 are 85% of what they would otherwise be. For a twelve-month period, formula grants would have increased by \$55 million.

COMMITTEE ON UNIVERSITY AFFAIRS

MINUTES

Minutes of the meeting of the Committee held on Monday, June 7, 1971, in the Temagami Room, Macdonald Block, commencing at 10:00 a.m.

Minute
1779

PRESENT

Dr. D. T. Wright	Chairman
Mr. P. Beatty	
The Honourable L. M. Frost, P.C., Q.C.	
Dr. R. Gerstein	
Mr. J. O'N. Hughes	
Dr. M. J. Lavigne	
Mr. R. W. Mitchell	
Dr. J. G. Parr	
Dr. R. J. Rossiter	

Mr. H. H. Walker	Secretary
Mr. A. P. Gordon	
Mr. J. D. McCullough	
Mr. R. E. Crate	

The Chairman welcomed Mr. Perrin Beatty to his first meeting as a member of the Committee. He announced as well the appointment to the Committee of Dr. Phyllis Grosskurth Moore and Dr. Sylvia Ostry.

1780 UNIVERSITY OF OTTAWA - GRANTS FOR BILINGUALISM

The Chairman read from a letter he had written to the Rector of the University, Father Guindon, in which he requested the University to make a submission to the Committee on University Affairs in respect of its assessment of additional costs for bilingualism. A copy of this letter is attached. Dr. Wright reported that Father Guindon was arranging to have their case prepared and that Mr. Bancroft planned to meet with representatives of the University in order to assist them in developing the detailed information which would be required.

Dr. Gerstein noted that some concern had been expressed over the possibility of some curtailment in French language extension services offered by the University, particularly in the Cornwall area, as a result of the announced reduction in special grants for bilingualism.

It was noted, as well, that Laurentian University should be expected to supply evidence of the extra costs related to bilingualism even though the ability of that University to respond in this regard might be somewhat limited at the present time.

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It was noted, as well, that Laurentian University should be expected to supply evidence of the extra costs related to bilingualism even though the ability of that University to respond in this regard might be somewhat limited at the present time.

1781 DESIGNATION OF INTEGRATED PART-TIME STUDIES

Copies of a draft proposal entitled, "Criteria for the Operation of Integrated Part-time Study Programs in Ontario Universities" were distributed. A copy is attached. It was noted that the criteria outlined in this proposal should fit the new developments being contemplated for the University of Toronto and The University of Western Ontario, and that most other universities should find it possible to adapt without too much difficulty to the terms listed.

After some discussion, during which two changes were incorporated in the proposal, it was agreed to recommend that these criteria be approved and distributed by the Department of University Affairs to each of the universities, COU, and OCUFA, for discussion during the fall meetings with the universities.

1782 CLEARING-HOUSE FOR ADMISSION APPLICATIONS

A letter from Dr. Macdonald of COU dated June 2, 1971 was tabled as information. During the discussion of the request for funds for this purpose, it was noted that copies of the Pettipiere report should be acquired for distribution to each of the members of the Committee.

After some discussion it was agreed to recommend that a sum of up to \$150,000 be provided in 1971-72 for operation of the clearing-house on condition that it serve the needs of the students registered in grade 13 in 1971-72 who seek admission to university in the fall of 1972. The Committee recommended that officials of the Centre be urged to take advantage of the computerized grade 13 registration procedure in order to eliminate the need for application forms and the consequent costs of duplicating keypunch facilities at each university. It was noted, as well, that the actual amount of the grant should be determined on the basis of an itemized statement of actual costs incurred for this purpose.

1783 GRADUATE PROGRAMS

The Committee considered the recommendations from ACAP concerning the embargo on graduate programs as contained in the attachment to Dr. Macdonald's letter of June 3, 1971. After some deliberation, the following recommendations were made:

- York's Ph.D. program in administrative studies - that, since further planning is required for co-ordination of this area, the embargo should stand pending a completion of the study of this discipline.
- York's Ph.D. program in geography - that the embargo should stand.
- Toronto's Ph.D. program in library science - that the embargo should stand; that a request be made

to ACAP to undertake a study of this area as soon as possible, particularly in view of ACAP's recommendations concerning the need for joint activity among the universities of Ottawa, Toronto and Western Ontario.

- McMaster's M.Sc. program in health science - that the embargo should be lifted.
- McMaster's Ph.D. program in political science - that the embargo should stand.
- Guelph's Ph.D. program in physics - that the embargo should stand.

1784 TROTTER REPORT - "TELEVISION AND TECHNOLOGY IN UNIVERSITY TEACHING"

Dr. Wright reported that he and Dean Parr had met with Mr. Trotter and Mr. Clark of the COU Secretariat. A copy of the minutes of that meeting are attached.

Dr. Wright suggested that initially such a program might need special funding but that it should carry itself on normal university support levels within a short period of time. He indicated that he was impressed with the painstaking care which had been taken in developing the proposal, and affirmed his belief that the resources should be pooled among the universities.

After considerable deliberation, it was agreed that a joint committee should be established to pursue the notions of the open university and related variations, with Dean Parr serving as Chairman.

1785 PREPARATION FOR FUTURE WORK

A. Revision of Operating Grants Formula

Mr. Bancroft's position paper dated June 1, 1971 entitled "Revision of Operating Grants Formula" was distributed, as was the "Proposed Review of Ontario Operating Grants Formula" dated June 3, 1971 which had been prepared by the Council of Ontario Universities. After discussing the various ramifications inherent in the undertaking of such a study, it was agreed that the Joint Subcommittee on Finance should be regarded as a steering committee for an internal study by the staff of the Department of University Affairs and the Secretariat of the Council of Ontario Universities. It was suggested that the steering committee should discuss this matter with the individuals concerned in the Secretariat and come back with more specific information and recommendations.

B. Studies for Capital Support Program

Dr. Wright read a letter from Professor Love, a copy of

which is attached. Mr. McCullough reviewed the developments with respect to the Taylor, Lieberfeld and Heldman study and referred to the need for incorporation of the educational facilities into the overall structure of the capital grants formula. He explained that further "fine tuning of the allocation inventory" would be required and that efforts were being made to obtain a complete inventory in the area of health sciences since this had not been done in the initial round.

During the discussion which followed, the Committee emphasized the need to treat all space on exactly the same basis, especially when bringing into formula such facilities as those currently in existence in the areas of education and health sciences.

Mr. McCullough explained that the number of non-formula items receiving support had been greatly reduced and that the majority of those remaining represented site services. He reported that each university had been asked to submit a five-year site use plan which could be considered by the Committee on University Affairs. It was suggested that land acquisition should become an item of discussion with the universities at the fall meetings along with the discussions relating to the development of a general site plan for each university which, when agreed upon, would become a part of the consideration of the needs of the overall university system in the Province.

Mr. McCullough suggested that, in view of the Minister's interest in obtaining more specific information concerning space utilization, perhaps a statistical sampling could be undertaken by consultants which would result in a fairly accurate picture. It was agreed that, since classrooms and laboratories represent only 25 to 33 per cent of the total space, samplings must include all types of space. Mr. McCullough was asked to develop a design for undertaking such a study.

1786 FUTURE MEETING

In view of the fact that the date originally set for the September meeting conflicted with two other meetings, it was agreed that the September meeting should be held on Monday, September 27 instead of on September 20 as originally scheduled. The Secretary was asked to send a reminder of this change to the members.

1787 OTHER BUSINESS

A. Contracts of Faculty Members

Dr. Wright referred to a letter from the Minister

concerning contracts for faculty members as well as to a letter from the Secretary of the Treasury Board, Mr. Bayly on the matter of overhead charges for research work undertaken by universities for the Government. Copies of these two letters are attached. It was agreed that a group should look at this and report back to the Committee after having consulted with the appropriate people in the Government. Dean Parr agreed to act as Chairman of this ad hoc group on the understanding that other members of the Committee would be requested to assist as required.

Mr. Walker noted that the University of Toronto had a self-appointed committee studying this question and Dr. Rossiter reported that a joint committee at The University of Western Ontario also was looking at it. It was agreed that the work of these committees should be examined and that contact should also be made with OCUFA, in addition to the discussions which would be held internally with Treasury Board and other Government officials.

- B. Graduate Programs at The University of Western Ontario
Dr. Wright reported that a letter had been received from Dr. Jackson of OISE dated May 18, 1971, a copy of which is attached. It was agreed that, in keeping with Dr. Jackson's suggestion, it should be recommended that The University of Western Ontario be eligible for formula income for students registered in individual courses at the master's level in 1971-72 only, upon condition that the offering of such courses would not act as a precedent or in any way prejudice graduate programs in education which might be established as a result of the study of this discipline being undertaken by ACAP.

- C. Long-term Enrolment Reports
The DUA document entitled, "Long-term Enrolment Reports to 1975-76" was tabled as information.

The meeting adjourned at 3:00 p.m.

.....
Chairman

.....
Secretary

1780

Telephone No.: (416) 365-5233

481 University Avenue,
Toronto 101, Ontario,
21st May, 1971.

Dear Father Guindon,

Further to our telephone conversation of 20th May, 1971, I write to outline some of the ideas we discussed on the procedures to be followed in assessing the case for extra grants for bilingualism at the University of Ottawa.

As the Minister, the Honourable John White, recently advised, the Committee on University Affairs is quite prepared to review the recommendation it recently made which would lead to a reduction year by year in the extra-formula grants for bilingualism.

First, it should be noted that the recommendation of the Committee on this subject reflected a number of considerations. Neither at the time of introduction of the 7 per cent extra-formula grant for bilingualism in 1966, nor subsequently in numerous discussions of these costs have any very good analyses been put forward by the University of Ottawa. More importantly, the Committee was aware that when extra-formula grants were introduced for the University of Ottawa its enrolment was a good deal smaller than at the present time, and that there were undoubtedly exceptional costs introduced then because of the division of certain work into two streams with the attendant loss of economies of scale. The size of the University of Ottawa is now, of course, several times the scale established for viability under the formula for emerging universities. It may be hypothesized that were the University of Ottawa divided into two institutions, one English and one French, each would satisfy reasonably the requirements for viability under the formula, and there would then be no case for extra-formula grants. Of course, no one suggests that there should be such a division but when considering the operation of the whole of the University of Ottawa, it seems at first sight reasonable that the economies of scale might offset a large part of the inevitable costs of bilingualism in your publications and so forth.

Further debate must then be based upon evidence relating to the scale and viability of teaching operations in English and French, and as well to the special services and activities that must be carried by the University because of its bilingual character.

I would like to suggest that Mr. Stephen Bancroft of the Department of University Affairs visit Ottawa and meet with you and your officials to discuss the kinds of analyses that might reasonably be prepared for the information of the Committee on University Affairs. By copy of this letter I am asking Mr. Bancroft to get in touch with you to plan such consultation.

Yours sincerely,

Douglas Wright,
Chairman, Committee on University Affairs.

Dr. Roger Guindon, O.M.I.,
Rector,
University of Ottawa,
550 Cumberland Street,
Ottawa 2, Ontario.

D R A F T

Notes of meeting of the Steering Committee
for Study of Educational Technology

held June 1, 1971 (12 o'clock to 2:30 p.m.)
at the University Club

Present

D. T. Wright
J. G. Parr
B. Trotter
G. G. Clarke

1. Interuniversity cooperation on instructional development

Dr. Wright began the discussion by suggesting that the Committee make a clear distinction between the two concerns: 1) interuniversity cooperation on instructional development; and 2) investigation of alternatives for new types of university education. He also suggested that discussion of the former include both the establishment of a centre for instructional development and the funding of course team activities by discipline groups, encompassed in CPUO resolutions 1 and 2.

Dr. Wright also referred to an issue not specifically mentioned in these resolutions, the purchase of packaged course materials from other jurisdictions. Members of the Committee agreed that this was a useful avenue to explore, perhaps in the first instance by consortia of several institutions interested in particular course materials. Mr. Trotter mentioned that Professor Good of the Biology Department at Queen's University was interested in obtaining materials from the Open University. It was known that the Open University had sold a course in Nigeria. Dr. Wright also mentioned that there were German materials available, which would need to be translated, and a whole series of courses was being developed in a number of languages in Japan. Dr. Wright stated that CUA

supported the proposal for a centre for instructional development, and that limited funds would be available in the current year for this purpose. He suggested that COU develop a specific proposal involving limited support in the first year, and more substantial operations in the next couple of years. He thought that it would be valuable to have support of such a centre shared by the universities themselves, CUA, and private foundations. With respect to the latter, he believed that foundation support could be attracted and that this should be investigated in the near future. The Ford Foundation might be a place to start. He suggested that COU representatives on the Joint Steering Committee draft a specific outline of structure and budget for the centre and discuss it with the COU representatives on the Joint Committee before presenting it to COU formally.

There was some discussion of interim support for interuniversity discipline groups. Dr. Wright suggested that if the Steering Committee wished to promote such activity, discipline groups could be circularized on the availability of such support and invited to submit proposals.

The structure of the proposed centre was discussed, and it was generally agreed that it should be set up under a semi-autonomous board primarily representative of the universities. A CUA member might be included on this board. Possible affiliation with OISE or subcontracting work to it was discussed, but it was not thought that this was likely to be favoured by the universities. Again, it might be valuable, however, to include an OISE representative on the board.

Dr. Wright envisioned support for discipline groups in developing course team approaches to be a continuing activity. He thought it

desirable to set up a mechanism whereby funds could be provided to the discipline groups, who then could buy services from the centre for instructional development. The discussion did not define precisely how this might be accomplished, but Dr. Wright's main point was that such an approach was important to ensure that the centre would be responsive to the needs of the academic communities.

2. Investigation of alternatives for new types of university education

Mr. Trotter asked what the relationship of this investigation should be to the work of the Commission on Post-Secondary Education. Dr. Wright did not think that consideration by the Commission of this general area need impede the joint COU/CUA investigation. He thought it likely that the Commission's report (to be available in draft form by the fall of this year) would support the principle of dispersion of opportunities for higher education, and in fact was likely to go further in this respect than the Trotter proposal. He mentioned that the Commission had contracted a study related to this, being undertaken by Mr. Neil McLean. Dr. Wright himself thought that there were two essential features to the approach that should be taken. The first was geographical dispersion, and the second was time flexibility in order to make the institution accessible to part-time students.

It was suggested that to begin the study, the Joint Steering Committee be constituted as a continuing committee with the addition of one member each from CUA and COU, and Mr. Trotter. Dr. Wright also suggested that Dr. Parr serve as the CUA co-chairman of the study group. This group would meet to define the specific frame of references for the study and the type of investigation which ought to be conducted. Dr. Wright thought

that detailed investigation, such as surveying communities for their needs, investigating sites, and resources necessary, etc. might be contracted out to a consultant. Those present were generally agreed that a lot of detailed work of this kind would need to be undertaken to support the deliberations of the Committee.

It was agreed that Mr. Clarke would prepare notes of this discussion and present these proposals to COU for consideration.

G. Grant Clarke

June 2, 1971

CARLETON UNIVERSITY

Postal Code K1S 5B6

OTTAWA 1, CANADA



OFFICE OF THE
DIRECTOR OF PLANNING



June 1st., 1971

Dr. D. T. Wright,
Chairman,
Committee on University Affairs,
481 University Avenue,
TORONTO 2, Ont.

Dear Dr. Wright:

In his letter to you of May 21st., Dr. Macdonald indicated that I had been asked by the Council of Ontario Universities to seek clarification of some of the points in your letter to me of May 10th. Your letter referred to the Minister's letter of April 21st. and we are unclear as to how much is involved in two of the items mentioned.

Reference is made to "the review and re-definition of the space allocation standards now explicit and implicit in the revised interim capital formula" following the completion of the Taylor, Lieberfeld and Heldman study.

This could be interpreted to be a reassessment of the 96 square foot space standard and the relative weights of various categories of students or something even more far reaching involving input measures other than categories of students perhaps, and a different approach to space standards.

Reference is made also to the "question of continuing measures of the utilization of physical resources, subsequent to the measures undertaken as part of the TLH study".

This could get us into very important policy matters concerning the length of the daily operation of plant, the number of operating days per week and weeks per year, the checking of attendance and so on.

No doubt it will become clearer how deeply and how broadly it is intended to go into the matters raised in your letter when Doug. McCullough produces his working papers. In the meantime, it would help us to prepare for the future discussions if we had a better indication as to the range of the topics up for discussion.

Yours sincerely,

A handwritten signature in cursive script that reads "G. Ross Love".

G. Ross Love,
Co-Chairman, Capital Studies
Committee.

GRL/jw
c.c. Dr. John B. Macdonald



MINISTER OF UNIVERSITY AFFAIRS

481 University Avenue,
Tel. No. (416) 365-7625,
Toronto 2, Ontario,
May 27th, 1971.

Dr. D.T. Wright,
Chairman,
Committee on University Affairs,
481 University Avenue,
Toronto, Ontario.

Dear Dr. Wright:

The Treasury Board has asked that the matter of contracts by university professors for research and consulting projects, and financial matters related thereon including overhead charges, be referred to the Committee on University Affairs for study. *consultation with the Treasury Board Secretariat.*

I would appreciate your advice as to how this study might best be conducted.

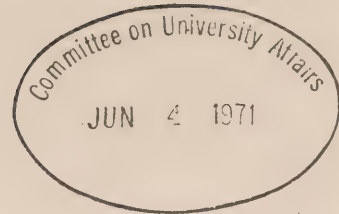
Yours truly,


John White.



ONTARIO

TREASURY BOARD



MEMORANDUM TO:

DATE: May 31, 1971

Dr. D. T. Wright,
Chairman,
Committee on University Affairs.

FROM: G. H. U. Bayly

SUBJECT: Research Support

In connection with the Treasury Board Minute of May 20, 1971, referring the question of contracts to university professors for research projects and related financial aspects to the Committee on University Affairs for study in consultation with the Treasury Board Secretariat, I would suggest that the report of an interdepartmental committee on Research Support chaired by Dr. E. E. Stewart and submitted to my predecessor in March 1971, represents a substantial contribution towards this study.

This interdepartmental committee made recommendations in four areas:-

- a) Support of non-government personnel at the post-secondary level.
- b) Support of university research.
- c) Support of government personnel at the post-secondary level.
- d) Guidelines and specifications for contracting for specific departmental research.

I have referred the recommendations made under (c) to Mr. Anderson of the Civil Service Commission as this appears to be purely an internal matter. The recommendations under (d) have been referred to Mr. Adams of the Management Services Division as these relate to administrative policies re contracts.

The major recommendations made under (a) and (b) above are:-

- "a) The primary responsibility for providing support for non-government personnel at the post-secondary level rest with the Department of University Affairs and that over the long run a consolidation of student aid be brought about under the Ontario Student Awards Program.

May 31, 1971

- b) Support of university research by the Government of Ontario should be seen as falling within two categories.
 - i) The general funding of university operations and capital development by the Department of University Affairs. Since this form of support provides the major basis for meeting faculty salaries, general university maintenance and the provision of capital facilities, the contribution to research activity within the university in this form can be seen to be extensive.
 - ii) The direct support of specific university research projects through individual government departments.

If this proposed policy for research were adopted, there would no longer be justification for the type of program of general research support which is now administered by the Department of University Affairs. According to the aforementioned principles, the Department of University Affairs would concentrate its research efforts in the area of higher education, leaving support of research projects in the applied arts, applied and pure sciences as well as the social sciences and humanities, to those government departments and agencies which could relate research undertakings in these areas to their objectives."


Without attempting to restrict the study to be conducted jointly by the Committee on University Affairs and the Treasury Board Secretariat, I would suggest that recommendations (a) and (b) above should be the major study areas.

I would nominate Messrs. R. Grant and J. C. Yen as the Secretariat staff who would be assigned to this study.

In view of the substantial amount of work done by Dr. Stewart's committee, I would hope that our joint study could be completed by mid-August. This would allow for the implementation of proposals, assuming government acceptance, during the preparation of the 1972-73 Estimates.

Would you kindly convene a meeting of the study group at your convenience.

I enclose a copy of Dr. Stewart's report in case you do not have a copy.


Secretary of the Treasury Board.

THE ONTARIO INSTITUTE FOR STUDIES IN EDUCATION

252 BLOOR STREET WEST, TORONTO M5S 1A1, ONTARIO, CANADA TELEPHONE 923-6641

Office of the Director

R.W. B. JACKSON, Ph.D., LL.D., F.R.S.E., C.P.

May 18, 1971

The Honourable John White,
Minister of University Affairs,
481 University Avenue,
Toronto 101, Ontario.

Dear Mr. White:

As suggested in your letter of April 21, I have now explored with Dean Ready of McArthur College and Dean Stabler of Althouse College various means whereby, faced with the current embargo on new graduate programs on the one hand, and on the other with the considerable demand for further graduate offerings on a part-time basis for teachers and others not within easy reach of Toronto, OISE might possibly be of assistance. A group of us representing the three institutions met to discuss, frankly and in cooperative spirit, what might be done.

The situation is, as you well know, a complicated one. We at the Institute have been working for some time in support of the development of new graduate programs in Education at Queen's and Western, for we are convinced of a genuine need for graduate work in Education in this Province going far beyond what OISE - stretch our resources as we do - can provide. I understand that the proposed program at Queen's, though planning and necessary approvals and staffing for it were well advanced, may not now be financed because of the embargo on new programs. Although Western's plans are not yet as fully advanced through the various stages of appraisal as those at Queen's, further developments there may also be temporarily stymied by the embargo. Meanwhile, as you point out, a widespread demand exists in this field of Education, where we are not turning out nearly enough persons with graduate credentials to meet the legitimate needs of our schools and school systems.

We explored, and if we had to dismiss, a variety of possibilities. At one extreme, for example, it might be possible for OISE simply to offer "extension" graduate courses at appropriate centres such as London and Kingston. In view of the Institute's affiliation with the University of Toronto, this would be by that University to offer off-campus graduate courses. While universities generally would tend to regard off-campus courses as a derogation in terms, perhaps under the circumstances approval could be obtained. However, this would take considerable time to work its way through university councils, and Queen's is ready to go ahead with its first graduate offerings in Education this summer: indeed, McArthur College has already sent away to students who have applied. But

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another difficulty with OISE offering off-campus courses in London and Kingston - even if staffing complications could be worked out - is that this would understandably be viewed by Western and Queen's as a rather unfortunate invasion of their home ground, even as a short-term expedient. Indeed this is one of the reasons (in addition to OISE already having its hands more than full, and the likelihood that the mounting of off-campus courses in one centre would precipitate widespread demands from teachers for us to do likewise in a dozen other Ontario centres) that we at the Institute have tended to date to steer away from the possibility of mounting off-campus courses for formal graduate credit.

Another possibility which was explored in our joint discussions was that Althouse and McArthur might simply go ahead with their proposed programs, but call them OIS (that is, in part, U. of T.) programs. This would, of course, be fraught with difficulties on all sides: politically in the general sense and also administratively, and within and among universities and the Ontario Council of Graduate Schools. It was felt that attempting to move in this direction, even if it could be viewed as desirable, would necessarily be a long and arduous process at best, and that certainly there would be no chance of such a scheme falling into place in time to be of assistance for next year.

However, we do have one joint proposal which might go a considerable distance toward solving the current difficulties, pending what we would all hope will be helpful recommendations following the work of the Advisory Committee on Academic Planning. (Incidentally, we were all pleased to note that ACAP hopes to address itself to assessment of needs and resources in the field of Education in the near future.)

The proposal is that, if the current embargo on new graduate programs is to apply to Education at McArthur and Althouse, perhaps arrangements under all the circumstances could be made whereby those institutions might be given approval (and financial support) for offering not a new program, but simply a limited number of appropriate courses in Education. If this could be done, Queen's could offer some courses beginning this summer, and Western some courses beginning in September; students would be enrolled as graduate students, and NOT as degree candidates, so that the embargo on new programs would remain. This would, however, (a) meet at least some of the demand for part-time graduate work in Education which hits all of us on all sides, while (b) providing necessary time for ACAP to proceed with its studies. We would assume that this arrangement would obtain for 1971-72 only.

Should the final recommendation from ACAP be that graduate programs in Education should be established at Queen's and Western, and should that recommendation be accepted, then students who had taken some courses in the interval at one or the other of those institutions could simply carry on to the completion of a degree program there. On the other hand, should in the

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long run such degree programs not be approved for Western and Queen's (which we would hope would not be the case!), OISE could come to the rescue of students who had begun study in this way in good faith, by admitting them with advanced standing to an appropriate degree program here, within limits of our capacity and in keeping with established policies.

We trust, Mr. Minister, that this may be of some assistance. The overall financial squeeze, when applied to the expanding and high-demand field of graduate study in Education, raises some especially difficult and sticky problems.

Sincerely yours,

R. W. B. Jackson
- ,
R. W. B. Jackson,
Director

Cc. Dean V.S. Ready,
McArthur College, Queen's University

Dean Ernest Stabler,
Althouse College, University of Western Ontario

Criteria for the Operation of Integrated Part-time Study Programs in Ontario Universities

In his letter to the universities outlining grant support for the coming years, the Minister of University Affairs stated:

"The noticeable trend towards complete integration of full-time and part-time instruction has now convinced the Committee (on University Affairs) that the allocation of funds on the basis of an increased equivalency factor would result in the better distribution of grant monies. The Committee has recommended and I have approved a factor of five in calculating grant support (for part-time students) provided that each university adopts an integrated program of instruction wherein the quality and character of programming for part-time students is equivalent to that offered to full-time students, and is incorporated into the actual academic structure, including the scheduling of classes."

Accordingly, any university in Ontario wishing to qualify for grants calculated on a conversion factor of five, rather than on six as is currently applied, will be expected to meet the following criteria:

1. Faculty and teaching staff

Instructors of part-time students should be full members of the appropriate department and faculty with the full privileges and responsibilities of any regular or part-time faculty member. Appointments to the faculty, terms and conditions of work, including remuneration, should be standardized within the institution without regard to the fact that a faculty member is teaching full-time or part-time students. Such appointments should ensure that no faculty member would be obliged to carry more than the standard teaching load in any given 12 month period. Payment for services rendered should be based upon a regular teaching load, without regard to the time of day or year at which courses are taught.

2. Academic structure

The development of courses of study for part-time students should be handled within the normal university structure under the direction of the Senate or appropriate academic governing body. In universities where a college system is operative, it may be deemed appropriate to establish or maintain a special college having specific responsibility

for part-time students. In such cases, the college itself, as well as the members of the teaching faculty and students, should have the same relationship to the university, including participation in the governing structure, as would prevail with any other college.

3. Admissions, examinations and academic regulations

Regulations for part-time students should be built into the overall academic structure in such a way that requirements for admission, promotion, degrees, etc. are identical insofar as part-time and full-time students are concerned. Special regulations, for example for mature students, should be university-wide, or faculty-wide, without respect to whether a student is proceeding towards a degree on a part-time or full-time basis. While it is recognized that some special academic regulations may be required particularly to accommodate part-time students, these should be developed and administered by the same bodies and in the same manner as those responsible for all academic regulations of a similar nature.

4. Scheduling

The university should schedule its classes on an integrated, extended day program which allows both full-time and part-time students to enrol in classes which are offered either in the day or evening hours.

As approved by CUA - June 7, 1971.

